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| Global Compliance & Ethics Operations | |  | | --- | | cid:image016.jpg@01D9A393.76A07ED0 | |

EngageMate Users:

Teva’s Global Compliance & Ethics Operations team has been working with users on ways to enhance EngageMate’s functionality and improve your overall user experience.  Today we are excited to announce the latest system enhancements are scheduled for release on Saturday April 27, 2024.

What updates can you expect to see with this release?

| **Functionality** | **Category** | **User Roles** | **Enhancement Description** |
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| Usability | Level 2 Activity Workflow | Compliance Reviewers | Compliance reviewers can now include **“Service Provider Type”** as criteria to determine if an activity requires **Level 2 review**. |
| FMV Modification Form | Submitters | After a user submits an **FMV Modification** in the system, they can now open the form and review what was requested/entered. |
| Request for More Information | All Users | When reviewers send a service provider or an activity back to the submitter (i.e., request more information), **submitters** can now enter **optional comments for the reviewer**.  The submitter comments will appear in the audit trail under the resubmission section. |
| Items/Gifts Activity Type | Submitters & Reviewers | The **Items/Gifts** sub-tab was updated allowing submitters to easily **enter multiple items/gifts.** |
| Submitter Account Delegation | Submitters | **Submitters** which have **delegated** their role to another user, can **no longer submit an activity** until the delegation has ended. |
| Document Upload | All Users | When a document is uploaded, the system now displays **“Uploaded By”,** allowing users to see who uploaded the document. |
| Close-out Template | Submitters | To facilitate efficient bulk uploading of expense/spend data in close-out, EngageMate now allows users to upload **prior EngageMate close-out spreadsheet versions** of the bulk **upload spreadsheet** (i.e., previously downloaded). |
| Notification | Email | Submitters & Reviewers | The **Service Provider’s Local Name** is now included in the EngageMate email notification, allowing the email recipient to know which service provider requires action. |
| Warning Message:  Missing Required Data | Submitters | The warning message advising what **required data is missing** was updated to include the **specific tab/sub-tab name** missing the required data. |
| Warning Message:  Edit Submission | Submitters | When users click the **“Edit** **Submission”** button, users will receive a soft warning message stating, **"By selecting the Edit Submission button the activity will go back through the full review cycle.  Do you want to continue?"** |

Please consult your local Compliance Officer with any questions this enhancement may have on local policy/procedures.

**Visit:** [EngageMate’s Resource Center](https://www.tevaengagemateresourcecenter.com) for useful system content such as training tutorials and quick reference cards.

**Contact:** [ComplianceOperations@tevapharm.com](mailto:ComplianceOperations@tevapharm.com) for system related questions.

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